

**HARDWICK PARISH COUNCIL**  
CLERK TO THE COUNCIL MRS ANN-MARIE DAVIES

**DRAFT Minutes of the meeting of Hardwick Parish Council at the John Bridles Hall on Tuesday 11 August 2020 at 7.00pm.**

**Present:** Chairman Richard Blacklock  
Vice Chairman Garth Bickerton  
Councillor Amanda Tofield

Plus 1 resident

1. **To receive apologies for absence** – Apologies were received from Councillor Carol Wright and Bucks Councillor Ashley Bond.
2. **Declaration of interest** in items on the agenda: to declare any interests and agree any dispensation requests – Whilst only on the agenda for noting, the Chairman declared and interest in items 8a and 8b on the agenda as he had acted in an advisory capacity for this planning application.
3. **Open Forum:** No questions received.
4. **To agree the minutes** of the last meeting held on Tuesday 14 January 2020 – the minutes were agreed and signed as a correct record.
5. **To update on matters arising -**
6. **To receive updates** from Bucks Council – No councillor present.
7. **To consider correspondence and other communication received since the last meeting.**
  - a) To consider response from Thames Water regarding remedial works in the village – The Clerk was asked to contact Thames Water to request the video footage taken prior to works starting. **ACTION:**  
**AMD**
  - b) To discuss reports of bonfires at Poplars Farm – The Chairman had received complaints from residents following regular bonfires at Poplars Farm. One complainant had contacted Environmental Health and was advised to keep records of the bonfires. The Chairman spoke with the residents of Poplar Farm to let them know the disturbance their bonfires were causing and they have since ceased.
8. **Planning:** To discuss planning applications and make recommendation, and to include those planning applications received after this agenda is published, if urgent:

**To note decisions for the following three planning applications received between scheduled meetings:**

- a) 20/00220/APP – Teachers House, Lower Road, Hardwick, Bucks, HP22 4DZ – Garden building – Councillors considered this planning application and resolved to offer NO OBJECTIONS.
- b) 20/01824/APP – Becketts, Lower Road, Hardwick, Bucks, HP22 4DZ – Erection of dwelling – Councillors considered this planning application and resolved to offer NO OBJECTIONS.
- c) 20/01625/APP – Primrose Cottage, Lower Road, Hardwick, Bucks HP22 4DZ – Councillors considered this planning application and resolved to offer NO OBJECTIONS.

**New planning application**

- d) 20/02151/APP – Land at Long Meadows, Buckingham Road, Hardwick, Bucks – Erection of agricultural storage barn – Councillors resolved to offer **NO OBJECTIONS** to this planning application.

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The Chairman reported that the planning application at Manor Farm had been refused.

**9. Highways, Footpaths and Footways**

- a) To report and update on issues and repairs –

Russian vine was reported at Newhaven.

Debris remained near to the bus shelter.

In Autumn, it was agreed to get the edges dressed where new kerbing had been installed.

It was agreed to get 1000 daffodil bulbs planted in October – The Clerk was asked to liaise with the Village Contractor on all of these matters. **ACTION: AMD**

The Chairman had asked for and received a quote from Lynch Garden Services to remove ivy from the trees at the wildflower area. The quote was agreed. The Clerk would advise the Contractor. **ACTION: AMD**

Councillor Tofield asked if she could be booked onto the BBOWT webinars to assist with the development of the wildflower area in the village. Councillors agreed. The Clerk would book Councillor Tofield onto two sessions -13 August and 2 September. **ACTION: AMD**

- b) To receive an update on kerbing works in the village – The Clerk reported the Contractor had still not represented the cheque sent to them in April despite chasing. The Chairman agreed to contact them. **ACTION: RB**

- c) To consider kissing gate at Folly Farm – A potential site for a new gate was identified. The Chairman agreed to speak to the landowner. **ACTION: RB**

Councillor Tofield asked whether a sign could be erected to remind residents to take their rubbish home as lots of flytipping had taken place. Following discussion Councillors decided this was not the right course of action and that any reports of flytipping should be reported either by the landowner or via the Clerk.

- d) To discuss damage caused to the large green by residents – The Parish Council had received a letter from the owners of Rectory Cottage who wished to highlight cars parked directly in front of their front gate and along the bend in the road and the danger it represented. A number of times they had witnessed cars and vans flying around the bend and with cars parked directly in front of their gate their children were unable to cross to the Green safely. Drivers also seem to be focused on missing the parked cars and not thinking pedestrians also need safe passage. In addition to this, the school bus also struggles to get past the parked cars.

Whilst this had been discussed many times it was now felt the only option was to remove a reasonable part of the large village green under the grounds of health and safety. This would become the Parish Councils main expenditure and focus in the new year and may also involve raising the precept. In the interim, the Clerk was asked to write to all residents in the village to ask them to park considerately. Councillor Tofield agreed that copies of letters could go out with the Parish Newsletter. **ACTION: AMD/AT**

Councillor Bickerton raised the further safety issue of pedestrians crossing to Folly Farm. Even though a 'pedestrians crossing' sign did exist, it was felt it was not easily visible to drivers. Following discussion the Chairman offered to speak to the landowner to pursue further safety options. **ACTION: RB**

**10. Street lighting**

- a) To report and update on issues and repairs – No faults reported.

**11. Finance**

- a) To agree accounts for December 2019, and January, February, March, April, May & June 2020 – The accounts were agreed as a correct record.
- b) To note and approve the bank reconciliations to the 31 March 2020 – The bank reconciliation was noted and approved.

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- c) To agree the completion of Section 1 of the Annual Return (AGAR) – Councillors agreed the completion of Section 1 of the Annual Return (AGAR) and the Chairman and Clerk signed Section 1.
- d) To receive and approve the Annual Accounts for 2019/20 – Councillors received and approved the Annual Accounts for 2019/20.
- e) To authorise the Chairman to sign Section 2 of the Annual Return (AGAR) – Councillors authorised the Chairman to sign Section 2 of the Annual Return (AGAR).
- f) To authorise the Chairman to sign the Certificate of Exemption for submission to the External Auditors – Councillors authorised the Chairman to sign the Certificate of Exemption.
- g) To draw cheques - A full list of payments can be found on our website.
- h) To note the annual insurance renewal payment of £429.92 to Came & Company for 2020-21 – the fee paid was noted.
- i) To authorise the additional spend on kerbing in the village – see item 9d for details.
- j) To agree donation made to Hardwick & Weedon Parish Magazine – to note the payment of £100 agreed and paid between scheduled meetings.

Councillor Tofield conveyed the thanks from the HVA for the donation of £250 towards the purchase of sunflowers. Over £1400 was made and donated to the Florence Nightingale Hospice Charity.

## 12. To report on meetings attended on behalf of the Parish Council

- a) Wing & Ivinghoe Community Board – the next Zoom meeting was to be held on 23 September 2020. The Clerk would attend.

## 13. Website updates

- a) To agree to publish all end of year documents onto website – The Clerk would forward all minutes and financial audit returns to the administrator for publication onto the website. Councillor Tofield agreed to add photographs to accompany the Parish Councils recent achievements. **ACTION: AMD**

## 14. To receive the health & safety risk assessment for the play area

- a) To update on annual play area inspection – The Chairman thanked Councillor Tofield for attending the Annual Inspection of the play area. The Clerk referred to the report received and the resultant actions. Whilst all sections were low risk one identified the condition of the picnic bench. The Chairman agreed to arrange the removal. **ACTION: RB**

- 15. **To agree the date of the next meeting** – The date of the next meeting was agreed as Tuesday 13 October 2020.

Signed:

Date:

## List of cheques authorised and issued since January meeting

Date	Payee	Cheque number	Amount £'s
10.3.20	Ann-Marie Davies	574	515.40
10.3.20	Aylesbury Mains Ltd	575	118.56
10.3.20	GM Outdoor Services	651	220.00

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10.3.20	Robert Tuckwell	652	2010.00
10.3.20	J&S Contractors	653	6800.00
10.3.20	GM Outdoor Services	654	800.00
8.4.20	J&S Contractors	655	4000.00
8.4.20	Ann-Marie Davies	656	273.42
8.4.20	NBPPC	657	20.00
8.4.20	GM Outdoor Services	658	440.00
8.4.20	BALC	659	68.75
7.5.20	KD & AM Davies	660	100.00
7.5.20	GM Outdoor Services	661	440.00
7.5.20	Play Force	662	136.80
7.5.20	Came & Co	663	429.92
7.5.20	Ann-Marie Davies	664	251.20
7.5.20	GM Outdoor Services	665	220.00
27.5.20	Hardwick Village Assn	666	250.00
5.6.20	GM Outdoor Services	667	440.00
5.6.20	David Jones	668	183.75
5.6.20	A G Skeggs	669	70.00
5.6.20	Ann-Marie Davies	670	251.20
7.7.20	Ann-Marie Davies	671	282.98
7.7.20	Churches together	672	100.00
7.7.20	GM Outdoor Services	673	595.00
11.8.20	Ann-Marie Davies	674	272.09
11.8.20	GM Outdoor Services	675	660.00